

**Audit Schedule
Research Office**

Priority	Building	Rooms	Description	Supervisor/ Contact	Phone	Main Hazard(s)	Audit T
	Becton Dickinson	Level 2	Office (x8)			Nil	WIC A:0
	Becton Dickinson	Level 2	Open plan offices (x8)			Nil	WIC A:0
	Becton Dickinson	Level 2	Meeting room			Nil	WIC A:0
	Becton Dickinson	Level 2	Kitchen			Nil	WIC A:0
	Becton Dickinson	Level 2	Reception			Nil	WIC A:0
	C3A	305	Office	Gail Zissermann	7986	Appliances-elect.	WIC A:0
	C3A	307	Office	John Hooper	8718	Appliances-elect	WIC A:0
	C3B	610	Office (x2)	Ruth Neumann	7766	Appliances-elect	WIC A:0
	C4C	100	Common Lobby	Anne Thoeming	7769	No evac plan	WIC A:0
	C4C	101	Office	Anne Thoeming	7769	No smoke alarm	WIC A:0
	C4C	102	Office-2 wkstations	Anne Thoeming	7769	lighting	WIC A:0
	C4C	104	Toilet	Anne Thoeming	7769	Nil	WIC A:0
	C4C	105	Photocopy room	Anne Thoeming	7769	additional shelvg	WIC A:0
	C4C	106	Office-2 wkstations	Anne Thoeming	7769	Loose cords	WIC A:0
	C4C	107	Gen Lobby	Anne Thoeming	7769	Nil	WIC A:0
	C4C	110	Office-3 wkstations	Anne Thoeming	7769	alarm, lighting	WIC A:0
	C4C	111	Office	Anne Thoeming	7769	No smoke alarm	WIC A:0
	C4C	112	Kitchen/mailroom	Anne Thoeming	7769	No smoke alarm	WIC A:0
	C4C	114	Storage	Anne Thoeming	7769	Fire ext.on floor	WIC A:0
	C4C	116	Toilet	Anne Thoeming	7769	Nil	WIC A:0
	C4C	199A	Corridor	Anne Thoeming	7769	Nil	WIC A:0
	E11A	141-143	Entrance	Janice Besch	7737	Nil	WIC A:0
	E11A	144	Waiting area	Janice Besch	7737	Nil	WIC A:0
	E11A	145 to 148	Office	Janice Besch	7737	Loose cords	WIC A:0
	E11A	150 to 153	Office	Janice Besch	7737	Loose cords	WIC A:0
	E11A	154	Reception	Janice Besch	7737	Nil	WIC A:0
	E11A	155 & 156	Office	Janice Besch	7737	Nil	WIC A:0
	E11A	157	Corridor	Janice Besch	7737	Nil	WIC A:0
	F9A	134	Office	Herbert Ayala		New phone	
	F9A	133	Office	Herbert Ayala		broken chair	
	F9A	136	Laboratory	Herbert Ayala		door obstructed	

**Audit Schedule
Research Office**

F9A	137	Laboratory	Herbert Ayala	door obstructed
F9A	129		Herbert Ayala	door obstructed
F9A	121-128	Animal holding rooms	Herbert Ayala	Loose lamps
F9A	102	Toilet	Herbert Ayala	Cracked ceiling
F9A	109	Laboratory	Herbert Ayala	Label fridges
F9A	112	Animal procedure room	Herbert Ayala	Needs Hazpak lbl
F9A	153	Store room	Herbert Ayala	Difficult access
F9A	141	Animal holding rooms	Herbert Ayala	cover bins, elect.
F9A	142-149	Procedure rooms	Herbert Ayala	dirty, need proced
F9A	157		Herbert Ayala	Move obstruction
F9A	160	Laboratory	Herbert Ayala	Bin lids, guidelns
F9A	161		Herbert Ayala	new bins
F9A	162	Laboratory	Herbert Ayala	uncovered conts.
F9A	159	office	Herbert Ayala	ergonomic desks
F9A	145		Herbert Ayala	replace desk
F9A	147	office	Herbert Ayala	internet cable
F9A	163	Storeroom - eqpt.	Herbert Ayala	overcrowded