



THE CARRICK INSTITUTE
FOR LEARNING AND TEACHING
IN HIGHER EDUCATION LTD



Leadership and Assessment: Strengthening the Nexus Summary Report October 2007

1. LEAP 1

- Chiro participated in their supported reflection session on Friday 12th October.
- Law asked not to participate due to other work commitments
- Computing did not participate.

- The AREs were also invited to participate in a panel for the university's Learning and Teaching showcase – originally scheduled for 12th November – and agreed. However, this event has been rescheduled (for 2008) and redesigned .

2 LEAP 2

2.1 Project start

The LEAP 2 team is now active. Members have been:

- provided with WebCT access to the project's site
- encouraged to submit invoices for project participation
- invited to attend and present at the project's next steering committee meeting

2.2 LEAP 2 forum

The first forum for the LEAP 2 team was held on Friday, 12th October. The first forum agenda items were:

- **Introductions** - an opportunity for LEAP team members to meet each other
- **Assessment** - discussion about where the three departments currently are with their understandings of assessment and assessment practice
- **Resource folders** - selected readings on assessment, leadership and action research.
- **The assessment matrix.**
- Exploring the interface **software** for the Community of Practice (CoP).
- **Memorandum of Understanding** – signed copies required.

2.3 Supported Reflections

- Department of Economics (Michael Dobbie) - Tuesday, 16th October

- Department of Japanese Studies (Kayo Nakazawa and Helen Muir) – Friday, 19th October
- Department of Indigenous Studies – to be held early November

2.4 Data Transcription

Transcription of the supported reflection sessions for all AREs continues, with two transcribers working on the job. As the files become available it will soon be feasible to commence the analysis of this rich data. All transcribers are required to complete and submit a confidentiality statement.

2. Project Dissemination

University's Learning & Teaching working party on assessment

- 2.1 Stephen and Marina drafted up an action plan for the working party.
- 2.2 A planning meeting for the next working party was held on Thursday, 4th October (Marnie, Bronwyn and Marina).
- 2.3 The second meeting of the working party was held on Thursday, 11th October. This was a very spirited and positive gathering, with members demonstrating some excitement around the party's plans.

Agenda items included:

Official MQ templates – are now available as a:

Learning and Teaching Policy Template, a Learning and Teaching Procedure Template and a Learning and Teaching Guideline Template.

These can be found as word documents on

<http://www.mq.edu.au/provost/activities/research/teachingquality.html>

Project Plan - an action plan for the development of an assessment policy

Assessment consultant –approval for engaging an assessment “expert” to support our policy development.

Assessment Glossary – sharing meaning, discussion on development of a glossary:-

- terms for inclusion
- definitions and/or level and types of information